Athens Municipal Library

Board of Trustees minutes

January 14, 2020

Members present

Holly Henning-Buhr Cheryl Keller Kappi Marcus

Shelly Nicholson Linda Pedigo Maggie Sanderfield Vicky Thompson

Excused

Jennifer Bessert

Others

Judy Cully Donna Cunningham

The monthly meeting of the Athens Municipal Library Board of Trustees was called to order at 6:34 by president Maggie Sanderfield.

After roll call and acknowledgment of guest Judy Cully, Judy reported on the progress of the special collections group regarding the Dirks' donations. Duplicates are being distributed to those interested and significant work remains to be done. A genealogy of the Hendrickson-Derry family is a new addition.

Judy also indicated things with Friends are going well, and the 2020 meeting dates have been established. After the recent reorganization, the group had a good response from the public.

Kappi Marcus moved and Cheryl Keller seconded the approval of the minutes as amended; the motion carried unanimously. Amendments included “for” for “foranta}”, “vinyl” for “vinal”, and “part time employee Jessie Kutz” for “part time employees.” Under old business, Don Adams' bid should be $325.”

In Jennifer Bessert’s absence, library director Donna Cunningham presented the treasurer's report. Vicky Thompson moved and Shelly Nicholson seconded the acceptance of the treasurer's report; the motion carried unanimously in a roll call vote.

Shelly moved and Vicky seconded the paying of the bills as presented; the motion carried unanimously in a roll call vote.

In the president's report, Maggie indicated some of the window seals in the children's area have been compromised and need to be replaced. The handle on one of the toilets in the women's restroom needs to be replaced, and the drain in the same restroom has been emitting odors.

Library coordinator Donna mentioned the gutter drip at the corner of the building. In order to comply with the sexual harassment training mandate, we will be working with the city. The drug free workplace policy will remain the same.

Upholstery samples are due in soon, and Kappi, Vicky and Holly Henning-Buhr completed the per capita grant update which is ready for submission. Items recommended included a public relations budget along with public relations outreach and advocates. The proposed sign would remedy both issues.

Under communications, the library received thank you notes from the staff for their Christmas gifts.

The technology revisions continue.

Committees were assigned.

Under new business, reference was made to the library digital sign in Sherman. The board discussed the south property border and the parking lot, both of which are the responsibility of the building and grounds committee.

The library will participate in the electrical aggregate along with others within the city.

At 7:36, Kappi moved and Cheryl seconded the meeting adjourn.

Respectfully submitted,

Holly Henning-Buhr, secretary